

# **Venue Information and Hiring Prices**

**Centre 404** is a multifaceted building a stone throw away from Central London, conveniently located between the Islington and Camden boroughs.

404 Camden Road hosts the administrative headquarters and activities of our vibrant charity and its exceptional features makes it the perfect venue hire for all occasions, business or/and leisure alike.

The building, half grand Victorian house - half contemporary extension, was subjected to a vast program of extension, modernisation and refurbishment in 2020. It benefits from a large hidden garden at the rear with barbecue and play area. We have also a large capacity indoor hall and a fully equipped kitchen for functions. Several sizes meeting rooms are available, some with advanced technology, such as a large interactive screens or cooling systems.

Note that the building, garden, and areas for hire are fully accessible and a sensory room is also available for hire.

Do not hesitate to contact us for further enquiries or to organise a visit, by phone on 0207 607 8762 or email <a href="mailto:general@centre404.org.uk">general@centre404.org.uk</a>

### **Our Gallery**









### Rooms For Hire - Description and Pricing

Our full pricing list is outlined. Our partners, service users and families as well as voluntary organisations will benefit from a further 25% reduction on the total booking price.

Half day booking are 4 hours and full day bookings are 8 hours. Contact us if you require specific arrangements.

All bookings are payable on a 30 days term from reception of the invoice.

All our bookings include Toilet facilities and free access to WIFI.

Below are all the facilities available for hire for your functions at Centre 404:

### **Entire Lower Ground Level**

Our garden floor level is available for hire integrally for larger events. Please see below next sections for details of the spaces. The whole floor bookings include the use of the Hall, the Garden Room, the Garden, Main Kitchen, our Sensory Room & Room A

Weekdays		Weekend and Bank Holidays	
Half day (4h) Day (8h)		Half day (4h) Day (8h)	
£400	£690	£500	£910

#### Hall

Hall reservations include the use of our spacious main kitchen which has full cooking facilities (sizeable fridge freezer, professional dishwasher, professional cooker and oven, microwave). The Hall can accommodate up to 60 people and has a small patio for fresh air!

Weekdays		Weekend and Bank Holidays			
Hourly Half day (4h) Day (8h)		Hourly (min 2)	Half Day (4h)	Day (8h)	
£69	£215	£430	£100	£350	£600

### Hall + Garden

Same access rights as for the Hall reservation but with the use of our beautiful garden and play structure too. The Garden can also accommodate a seating of 60 people. Total capacity Hall + Garden hire is 80 people

Week days		Weekend and Bank Holidays			
Hourly (min 2h) Half day (4h) Day (8h)		Hourly (min 2)	Half Day (4h)	Day (8h)	
£80	£290	£480	£140	£450	£680

### **Garden Room**

Garden room reservations include the use of the garden room patio. The Garden room kitchen has lighter catering facilities (microwave, fridge, dishwasher, sink, tea and coffee).

The garden room has a modular table and can accommodate meetings of up to 12 as well as buffet type settings, children's party, etc...)

Weekdays			Weekend and Bank Holidays		
Hourly (min 2h)	Half day (4h)	Day (8h)	Hourly	Half Day	Day
£50	£175	£300	£90	£270	£400



### Garden Room + Garden

Same access rights as for the Garden reservation but with the use of our beautiful garden and play structure too. The Garden can also accommodate a seating of 60 people. Total capacity Garden Room + Garden hire is 72 people

Weekdays			Weekend and Bank Holidays		
Hourly (min 2h) Half day (4h) Day (8h)		Hourly	Half Day	Day	
£80	£290	£480	£140	£450	£680

### Sensory Room & Room A

Our Sensory Room & Room A is an ideal space for small groups such as baby groups (baby massage, sensory, sing along...), or exercise groups (yoga, meditation...) as is in a quiet part of our building. Sensory features such as rainbow lights, mirrors and soft mats are available in this room. This room will accommodate 8 people (+ babies) comfortably.

Week days			Week-end and Bank Holidays		
Hourly (min 2h) Half day (4h) Day		Hourly	Half Day	Day	
£25	£75	£150	£40	£190	£320

## Corporate and Business/Training/Classroom Areas

#### Boardroom + Room C Hire

The luxurious Boardroom is overlooking our beautiful garden and is plant themed with green and copper colours. Our glass Boardroom table can seat up to 12. The small adjacent annexe follows the same theme, offering a breakaway space for 3, for one-to-one conversations or buffet/refreshment set up for your meetings. Both rooms are equipped with air conditioning and lighting dimmers. Projector, white board and screen are available upon request.

Week days			Week-end and Bank Holidays		
Hourly (min 2h) Half day (4h) Day		Hourly	Half Day	Day	
£60	£160	£290	£80	£260	£430

### **Training Room Hire**

Our modern and luminous training room sits at the top of our building and is equipped with air conditioning, lighting dimmers and with a state-of-the-art interactive screen for your meetings and/or training deliveries. The screen is height adjustable and the room is fully accessible via lift. The room benefits from a balcony. A tea point with an excellent coffee machine and filtered cold water is available to use, adjacent to the room. Tables are easily foldable or can be attached together according to your meeting setting.

Week days			Week-end and Bank Holidays		
Hourly (min 2h) Half day (4h) Day		Hourly	Half Day	Day	
£60	£160	£290	£80	£260	£430

### **Equipment Hire**

Items	Number	Price	Total (office use only)
Tea/Coffees		£1.75 per guest	
Tables (Hall only)		£5 per	
Chairs (Hall only)		£1 per	
Table Cloths		£6	
Water Glasses		£0.50	
Water Jugs		£1.00	
Wine Glasses		£1.00	
Champagne Flutes		£1	
Paper Plates		£4 per x20 pack	



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Napkins		£3 per x20 pack
Forks/Knives/Spoons		
(Disposable)		£5 per x20 pack
Forks/Knives/Spoons		
(metal)		£4 per x10 of each
		£50 weekday £100
Corkage Fee/Alcohol (y/n)		weekend/bank holiday
Interactive Screen (y/n)		£10
Projector (y/n)		£10
Screen (y/n)		£10
Spreakers (y/n)		£10
Microphone (y/n)		£6
Flip Chart & Pens (y/n)		£5
Bubble Lamp		£35
Garden Chair		f1
Garden Table		£3
Garden Umbrella		£3
Gazebo (Large/Small)		£60 Large £40 Small
BBQ Hire and Equipment		
(Grill, Tongs, BBQ etc.)		
(y/n)		£50
Charcoal (per bag)		£20
Cleaning Fee	Compulsory (min x2 max x5)	£20 per/h
	Compulsory (weekend and after	
Staffing Fee	17:30 weekdays)	£14 per/h